



Infection Prevention and Control – British Columbia (IPAC-BC)  
General Application for Education Funding  
Deadline: **Feb 20, 2025 @ midnight**

Name (in full) \_\_\_\_\_  
Address: \_\_\_\_\_  
Postal Code: \_\_\_\_\_  
Phone # \_\_\_\_\_  
Email: \_\_\_\_\_  
Employment Title/Position: \_\_\_\_\_  
Organization: \_\_\_\_\_  
IPAC Canada Registration # \_\_\_\_\_

Conference/Program Attending (title): \_\_\_\_\_  
Date(s): \_\_\_\_\_  
Location: \_\_\_\_\_

Will attend interest groups and or preconference sessions if offered?

YES  NO

If YES, please list: \_\_\_\_\_

Will you provide a brief post conference summary at a BC Chapter meeting?

YES  NO

Please provide a rationale for your application and intended use of the funds (200 words)  
Attach it with email (separate MS word document). Points will be given for each of the  
following: 1) Professional Development and Accountability 2) Leadership 3) Expanding IPAC  
Knowledge in the Workplace 4) Commitment to Patient Safety and Building of Culture 5)  
Commitment to Lifelong Learning

Projected Costs:	Tuition or Registration	_____
	Travel	_____
	Accommodation	_____
	Total	_____

Please itemize what, if other funding is available to you and attach documentation:



Please list if there is any other funding available to you and attach documentation (e.g. funding from health authority, BCNU scholarship, private sector funding, etc.)

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Please indicate attendance at any conference/workshop with an infection control focus in the last 24- 48 months where you were awarded scholarship funds by IPAC BC.

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**Active Involvement in IPAC BC**

Committees (please name where appropriate)

IPAC BC:  YES  NO

IPAC Canada:  YES  NO

IPAC Canada Interest Groups: \_\_\_\_\_

Number of IPAC BC meetings attended in the past 12 months (in person or T-Con): \_\_\_\_\_

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Have you submitted an oral presentation or a poster for the event for which you are applying?

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I am willing to report/present information from the session(s) I attend.

*I have reviewed and agree to comply with IPAC BC funding requirements.*

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Please email application to [IPACBC@ipac-canada.org](mailto:IPACBC@ipac-canada.org) by Feb 20, 2025.

**POLICY:**

Upon successful application, monies will be awarded to eligible members for the purpose of attending the IPAC-Canada annual conference or other infection control related educational event.



The successful applicant will be selected on qualification and achievement criteria by the Education Sub-committee, chaired by the Treasurer. In the event that funds are limited, available monies will be divided equally among successful applicants.

#### **GUIDELINES:**

##### Funds Available:

- Available monies are dependent on the amount in the Educational Fund and other funds as designated by the membership.
- The membership shall be informed as to the amount of funding available.
- Total award to any one person shall not exceed \$2000
- Reimbursement will occur after attendance at an educational event and when original receipts are provided. Reimbursable items include registration fee, travel, accommodation and food if not provided (breakfast \$15, Lunch \$20, dinner \$30).
- The successful candidate must submit receipts within 30 days of the event.
- Recipients having received other scholarships will only receive the balance of the remaining funds, receipts showing other claims must be submitted along with the IPAC BC claims.
- Members may only receive either IPAC BC scholarship or Moira Walker, in one calendar year.

##### Applicants:

- Applicants shall be members in good standing of IPAC-BC/IPAC-Canada and must have been a member of IPAC-BC for at least 12 months.
- Applicants are required to provide a rationale for their application and intended use of the funds. Funds may be used to cover registration/tuition, travel, accommodation, and meals, up to the total of awarded scholarship.
- Applicants who have received any scholarship funding within the past 24 months will not be given preference. However, those who have received any scholarship funding within the past 24 months are still welcome to apply.
- Applicants shall submit correctly completed requests to IPAC BC ([IPACBC@ipac-canada.org](mailto:IPACBC@ipac-canada.org)) by Feb. 20, 2025.
- If an IPAC BC member is unable to use monies granted, it is the responsibility of the member to notify IPAC BC in a timely manner so funds can then be made available to other applicants.